

Preparing lawyers for **g**(**lobal** legal practice

Madrid, September - November 2012

**Gaining the essential English language skills and legal knowledge for
your practice as an international lawyer**

A unique intensive course now available in Madrid



The **Cambridge Legal Series** has been designed to enhance the English language skills of non-native lawyers who want to work for international businesses, and provide them with the skills and knowledge to work on legal matters in English as efficiently as possible.

This course will also prepare students for the University of Cambridge ESOL ILEC Examination, the most widely recognised English language qualification for lawyers.

The programme will focus on the following four elements:

- Gaining the level of English required by international business
- Drafting documentation, negotiating agreements and communicating better in English
- Understanding international business documentation and transactions
- Knowing Anglo-American legal concepts.

Our experienced faculty – from the United Kingdom – have designed course materials specifically relevant to working with international law and for international clients.

The key steps to in

With English as the global business language, the challenge for non-native speaking lawyers is that they are increasingly required to maintain their high professional standards whilst dealing in a second language.

As a non-native speaker, the ability to use the English language effectively is a factor that allows a lawyer to stand out from their peers, to attract international clients and craft the best legal solutions for them.

The **Cambridge Legal Series** provides participants with:

- Opportunities to think, analyse and practise legal issues / techniques in English and familiarise themselves with best practices.
- The ability to learn the essential English language company law terminology in order to negotiate, draft and understand international agreements.
- Exposure to real business transaction case studies that require argument, analysis and negotiation in English.
- A knowledge and understanding of the key aspects of Anglo-American legal concepts and implications for business enterprise.
- An opportunity to make yourself more attractive to employers and clients.

About the ILEC

Legal employers need a tool to assess whether their legal staff and prospective employees have a sufficient level of Legal English to be able to communicate efficiently with clients, colleagues and professionals in other countries, and to handle information written in English. At the same time, law students and newly-qualified lawyers need to be able to prove that they have these skills.

The ILEC - International Legal English Certificate - meets these needs. Its aims are:

- To assess candidates' ability to operate in English in an international legal environment
- To allow candidates to demonstrate to employers their ability to communicate in English with clients and colleagues
- To allow candidates to demonstrate their ability study in English

The examination tests the full range of communications skills needed by legal practitioners, takes approximately four hours in total and consists of four papers:

- Test of Reading
- Test of Writing
- Test of Listening
- Test of Speaking

Course Modules: The programme has four found

1. Common Law principles and practice

- Understanding the principles, concepts and vocabulary of the English legal system
- Knowing the legal approach of Common Law and use of case law
- Understanding commercial contractual relations in Common Law
- Understanding the legal profession in the Anglo-American legal system

2. Company law and commercial contracts

- Understanding the different types of business entities in the UK
- Knowing corporate law vocabulary and terminology
- Drafting a commercial contract
- Knowing about enforceability, breach of contract and remedies

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International practice

Presentations

and negotiating agreements
and negotiating agreements

Key contractual law concepts
Key contractual law concepts

business documentation
in business documentation

American law concepts
American law concepts



Education modules based on the ILEC examination.

3. Specialised practice areas

Participants will learn and practice the concepts and terminology of other topics relevant for the exam:

- Competition law
- Employment and labour law
- Litigation and dispute resolution
- Intellectual property and environmental law
- Real property law
- Sale of goods
- Negotiable instruments

4. Presentation and communication skills

- Drafting letters, emails and memoranda
- Communication techniques to enable confident and clear speeches and presentations
- Expressing opinions and giving advice on law-related issues



**Programme
coordinator**

Brendan McCool

Brendan was admitted as a Solicitor of the Supreme Court of England and Wales in 1990 after studying Law at Manchester University. Between 1990 and 2002 he worked as a solicitor,

becoming a partner, in two of the UK's largest litigation firms, Thompsons and Russell Jones & Walker, specialising in personal injury work. Since 2003, he has specialised in delivering high quality legal English programmes to some of Europe's largest law firms, companies and universities.

Organised by:

Ticket²Law

Ticket2Law is a leading international provider of skills training and career development for lawyers. It is a certified preparatory centre for Cambridge ESOL examinations.

For more information please visit www.ticket2law.com

Get ready to succeed in the ILEC exam in Madrid with the **Cambridge Legal Series**

Dates: September 22nd - November 14th

Time: Wednesdays from 20:00 to 21:30 // Saturdays from 10:00 to 13:30

Price: 650€ (Includes all course materials + tutorials)



Nuevos Ministerios

Limited places available. Book your place by contacting us on +34 91 5633691

Entrance Requirements

English is important for all lawyers, whether starting their careers or if they are experienced lawyers looking to develop a more international practice.

This programme is for lawyers who already have a high level of English. Applications will be followed by a telephone interview in order to understand the specific learning needs of each candidate as well as their suitability for the programme. Those participants who are selected will be asked to submit a short learning objectives survey in advance of the programme.

Certification

A Certificate of Attendance will be given to those who attend a sufficient number of lectures. Where requested by a sponsoring organisation, tutors can provide feedback on participants' learning with their express consent.

Preparation courses for
University of Cambridge ESOL Examinations

Registration Form

Places are strictly limited.

Please enquire about group discounts.

Please complete the below form and send to:

E info@iberianlegalgroup.com

T +34 91 563 36 91

F +34 91 563 37 02

Course fee: 650€



Name

Billing address

VAT/ID

Credit Card number (Visa/Mastercard only):

E-mail

Cardholder:

Date

Expiry date:

Tel

Signature

Conditions of registration - Full payment must be received before the beginning of the course. Payment can be made by either credit card or bank transfer (Banco Santander IBAN ES94 0049 2313 65 201 424 3737). Cancellations - Any cancellation more than four weeks prior to the course will have a penalty of 50% of the Course Fee. Any cancellation less than four weeks prior to the course will have a penalty of 100% of the Course Fee. The substitution of a student can be made up to seven days prior to the course without any additional cost. All cancellations should be received in writing. Iberian Legal Group SL (ILG) reserves the right to change the content, programme dates, teaching faculty and/or location in event of force majeure. In the event that the course is cancelled, ILG will reimburse all money received without accepting any other responsibility.

Data protection - In accordance with LOPD we inform all applicants that their contact details will be included in the database of ILG in order to invoice applicants' participation in the course, as well as from time to time to inform such applicants of other services offered by ILG or any other of ILG's collaborators. You may exercise your right to access, modify, cancel or object to such inclusion, in writing to Iberian Legal Group, c/Lagasca 138, 28006, Madrid.